



## **EMRS TATO KARANJIA MAYURBHANJ ORISSA**

### **REGISTRATION OF FIRM/ENLISTMENT (FOR SUPPLY OF GOODS & SERVICES)**

Registered Firms/ Companies having GST, PAN, Income Tax clearance along with Current Trade License and dealing with 1. Security & Conservancy/house Keeping service, 2. Catering services, 3.Decorator, 4.Civil work contract, 5.Transport Agencies, 6.**AMC** of computer, 7.Air Conditioner, 8.Printers, 9.Photocopier, 10.Fax machine, 11.Aqua guard, 12.Water cooler etc. 13.Computers (Hardware, Software & Consumable articles), 14.Office stationeries, 15.Sanitation Articles, 16.Furniture (Wooden / Plywood/ Steel), 17.Science (Consumable & Non-consumable) materials, 18.Teaching Aids, 19.Audio visual Aids, 20.Electrical articles, 21. Electrical contract, 22.Musical Instruments, 23.Hiring of dress & accessories for cultural programme, 24.Games & Sports materials, 25.Fire-Extinguisher, 26.Printing, 27.Photography, water cooler, 28. Aqua Guard, 29.Refrigerator, 30.Food Materils for Mess, 31.Milk, 32. Egg, 33. Bread, 34.Fruits 35.Vegetables, 36.Daily used materials/cosmetics, 32.Iniform, 33.Shoes,34. Stationary items, 35. NCERT Books, 36. Bedding Materials,37.Hair Cuttting, 38.Cloth Washing and Iron,Medicine, 39.Tank Cleaning, 40.Lab Items, 41.RO System etc are hereby informed to enlist their firms with **EMRS TATO KARANJIA MAYURBHANJ ORISSA PIN-757036 for the financial year 2024-25** for providing goods & services and submit all related documents (Photo copies) as stated above along with enlistment letter in the following prescribed proforma on or before **20.08.2024** upto **15:00 hrs** in working days as per the address given below:

**THE PRINCIPAL, EMRS TATO KARANJIA MAYURBHANJ ORISSA PIN-757036**

**Email- [emrskaranjia2018@gmail.com](mailto:emrskaranjia2018@gmail.com)**

(Please give enclosures as requested. Any documents like PF/ESI/Registration Number if expired should be renewed before submission. All the required documents along with form may be submitted in person / post/ authorized representative. Please also attached "Cancel Letter Pad".

**PRINCIPAL**

## EMRS TATO KARANJIA MAYURBHANJ, ORISSA

2024-25 के लिए फर्मों / आपूर्तिकर्ताओं का सूचीकरण

Registration Form for Enlistment of Firms/suppliers for the session 2024-25

क्रम संख्या Sl. No.	विषय / Subject	जानकारी / Information
1	संगठन का नाम Name of the organization	
2	मालिक का नाम Name of the proprietor (with supporting documents)	
3	पंजीकृत कार्यालय / फर्म का पता Detail address of the registered office / firm	
4	पंजीकरण का प्रकार एवं वर्ष Year and type of registration of proposing organization	
5	पैन नंबर / PAN Number (With supporting docs.)	
6	पिछले तीन वर्षों के आयकर रिटर्न / Income tax return of last three years	
7	जीएसटी/ वैट / सीएसटी नंबर [सहायक दस्तावेजों के साथ] GST/VAT / CST Number (with supporting docs.)	
8	साख का विवरण [सहायक दस्तावेजों के साथ] Details of credentials (with supporting documents)	
9	केन्द्रीय विद्यालय संगठन में काम करने का अनुभव / Experience to work in KVS	
10	कार्य क्षेत्र /Field of work	

11	बैंक खाता सं / (Bank Account No. / IFSC Code, Name of Bank, Name of Bank Branch)	A/c No:- IFSC Code:- Bank Name:- Branch Name:-
12	पीएफ पंजीकरण संख्या [सहायक दस्तावेजों के साथ] PF Registration Number (with supporting documents)	
13	ईएसआई पंजीकरण संख्या संख्या [सहायक दस्तावेजों के साथ] / ESI Registration Number/ (with supporting documents)	
14	फूड लाइसेंस/ Food Licence (with supporting document in case of catering)	
15	प्रशासनिक ऑफिस का पता /Administrative Office Address	
16	फोन नं./ Contact No.	1. 2.
17	फर्म के बारे में कोई अन्य जानकारी Any other information about the firm	

दिनांक/Date- / /2024

मालिक/ अधिकृत व्यक्ति के हस्ताक्षर एवं मोहर  
Signature and seal of the proprietor / authorized person